Padmini Chandrasekaran, Karoline Evans, Michael Geiger, Mary Gormley, Michelle Hunt*, Mary Kate Keyes, Art Mittler, Carol Myers (absent), Jesus Reyes-Blanco (absent), Kevin Petersen*, Julie Nash[1](absent), Mai Nguyen[1], Anthony Milisci, (absent)[2]

*ex-officio, [1] non-voting, [2] student-at-large

Minutes

Meeting of Undergraduate Policy Committee (UPC) of Faculty Senate

February 12, 2024, 3:30 p.m. in Alumni Hall 102

1. Minutes of December 11, 2023 https://uml.curriculog.com/proposal:1655/form Approved.

2. Policy Proposals

   1. **Internship Language Vote** (Greg Denon)
      https://uml.curriculog.com/proposal:1687/form As previously discussed at UPC, GPAC, and Faculty Senate, there is a need for very clear language when a course is eligible for curricular training. The committee asked if there has been any other time they have required specific language. The timeline for executing updates was discussed. Motion to approve the language, and to approve the request by Mary Kate Keyes, second by Art Mittler. Approved (yes 6, no 0, abstain 0).

3. Program Proposals

   1. **Request a New Subplan**: B.S. Chemistry – Sustainability Option (Michael Ross) https://uml.curriculog.com/proposal:1516/form The new course is modeled after the forensics and biochemistry options. ACS accredited. Motion to approve by Karoline Evans, second by Pam Chandrasekaran. Approved (yes 6, no 0, abstain 0).

   2. **Change an Existing Plan**: B.S. Applied Biomedical Sciences – Pre-Medical/Pre-Health Option (Mary Kate Keyes) https://uml.curriculog.com/proposal:1515/form Motion to approve by Mary Gormley, second by Mary Kate Keyes. Approved (yes 6, no 0, abstain 0).

   3. **Change an Existing Plan**: B.S. Exercise Science – Clinical (ACSM Concentration) (Kyle Coffey) https://uml.curriculog.com/proposal:1539/form Final curricular changes based on accreditation; looking at which courses can be removed so others can be added. Teach out is in place. Motion to approve by Art Mittler, second by Mary Gormley. Approved (yes 6, no 0, abstain 0).

4. **Change an Existing Plan**: B.S. Exercise Science – Clinical (Strength & Conditioning Concentration) (Kyle Coffey) https://uml.curriculog.com/proposal:1540/form Motion to approve by Mary Kate Keyes, second by Art Mittler. Approved (yes 6, no 0, abstain 0).

5. **Change an Existing Plan**: B.S. Exercise Science – Exercise and Fitness Management (Kyle Coffey) https://uml.curriculog.com/proposal:1535/form Motion to approve by Art Mittler, second by Mary Kate Keyes. Approved (yes 6, no 0, abstain 0).

6. **Change an Existing Plan**: B.S. Exercise Science – Pre-PA (Kyle Coffey) https://uml.curriculog.com/proposal:1534/form Motion to approve by Art Mittler, second by Mary Gormley. Approved (yes 6, no 0, abstain 0).

7. **Change List of Approved Electives**: B.S.E. Mechanical Engineering (David Willis) https://uml.curriculog.com/proposal:1639/form Adding four course prefixes to the list of technical electives and removing one course. Motion to approve by Mary Kate Keyes, second by Mary Gormley. Approved (yes 6, no 0, abstain 0).

8. **Change List of Approved Electives**: Minor in Architectural Studies (Marie Frank) https://uml.curriculog.com/proposal:1494/form Add two courses to the approved electives list. Motion to approve by Pam Chandrasekaran, second by Mary Kate Keyes. Approved (yes 6, no 0, abstain 0).

9. **Change an Existing Plan**: Minor in Latin American Studies (Danielle Boutwell) – not present) https://uml.curriculog.com/proposal:1475/form Interdisciplinary minors can actually share a course; the incorrect language in AP needs to be fixed. **Motion to table** by Art Mittler, second by Mary Kate Keyes. Approved (yes 6, no 0, abstain 0).

10. **Change an Existing Plan**: SRT Minor for Electrical Engineering and Computer Science Majors (Ramon Castillo) https://uml.curriculog.com/proposal:1397/form The minor hadn't been updated after a change to the major. Take out COMP.2110. Motion to approve by Art Mittler, second by Mary Kate Keyes. Approved (yes 6, no 0, abstain 0).

11. **Change an Existing Plan**: B.S. Electrical Engineering Technology (Bradley Mingels) https://uml.curriculog.com/proposal:1693/form Tabled.

12. **Change an Existing Plan**: B.S. Mechanical Engineering Technology (Bradley Mingels) https://uml.curriculog.com/proposal:1694/form Tabled.

4. Course Proposals

1. ACCT.4800 Special Topics in Accounting/Internal Audit (change course) https://uml.curriculog.com/proposal:1599/form Special Topics courses need a generic course description. It seems this should be a new course. Tabled.

2. AEST.2250 History of Photography (change course) https://uml.curriculog.com/proposal:1613/form

3. AMST.2480 Perspective in American Culture (change course)
   https://uml.curriculog.com/proposal:1624/form
4. ARCH.3300 Interior Design II (new course)
   https://uml.curriculog.com/proposal:1492/form
5. ARCH.3500 Architectural Design II (new course)
   https://uml.curriculog.com/proposal:1592/form
6. ARCH.3550 City and Environment (change course)
   https://uml.curriculog.com/proposal:1594/form
7. ARHI.2210 Twentieth Century Art (change course)
   https://uml.curriculog.com/proposal:1296/form
8. ARTS.2110 No More Boring Slides: Presentation Design (new course)
   https://uml.curriculog.com/proposal:1476/form
9. BIOL.2460 Disease Ecology and Evolution (new course)
   https://uml.curriculog.com/proposal:1635/form
10. BMSC.2420 Organic Structures & Reactions I (change course)
    https://uml.curriculog.com/proposal:1444/form
11. BMSC.3630 Analytical Instrumentation Laboratory (change course)
    https://uml.curriculog.com/proposal:1610/form
12. ECON.3150 Sports Economics (new course)
    https://uml.curriculog.com/proposal:1585/form
13. EECE.1070 Intro to Electrical and Computer Engineering (change course)
    https://uml.curriculog.com/proposal:1631/form
14. EECE.3991 Capstone Proposal (change course)
    https://uml.curriculog.com/proposal:1597/form
15. EECE.4390 Introduction to Printed Electronics (new course)
    https://uml.curriculog.com/proposal:1392/form
16. EECE.4580 Practical Hardware Security and Cryptography (new course)
    https://uml.curriculog.com/proposal:1391/form
17. ENGL.3690 Reading and Writing New Media (change course)
    https://uml.curriculog.com/proposal:1477/form
18. ENGL.3765 Native American Renaissance (change course)
    https://uml.curriculog.com/proposal:1625/form
19. EXER.4120 Clinical Practicum I & II (change course)
    https://uml.curriculog.com/proposal:1681/form
20. GNDR.2400 Introduction to Gender Studies (change course)
    https://uml.curriculog.com/proposal:1634/form
21. HIST.3455 Race and American Higher Education (new course)
    https://uml.curriculog.com/proposal:1568/form
22. HSCI.1900 Chemistry of Health and the Environment (change course)
    https://uml.curriculog.com/proposal:1499/form
23. HSCI.2020 Emergency Medical Technician (new course)
    https://uml.curriculog.com/proposal:1666/form
24. INFO.2320 Desktop Video Production (change course)
    https://uml.curriculog.com/proposal:1555/form
25. INFO.2930 Data Analysis and Visualization with Python (new course)
    https://uml.curriculog.com/proposal:1554/form
26. INFO.3085 Introduction to Data Mining (change course)
    https://uml.curriculog.com/proposal:1566/form

27. INFO.3090 Introduction to Data Management (change course)
   https://uml.curriculog.com/proposal:1564/form
28. MATH.1380 Calculus for the Life Sciences I (change course)
   https://uml.curriculog.com/proposal:1581/form
29. MATH.4350 History of Mathematics (change course)
   https://uml.curriculog.com/proposal:1579/form
30. MLSC.3810 Molecular Diagnostics Laboratory (change course)
   https://uml.curriculog.com/proposal:1611/form
31. PHRM.4100 Basic Pharmaceutics (change course)
   https://uml.curriculog.com/proposal:1500/form
32. POLI.2001 Politics of Space Exploration (new course)
   https://uml.curriculog.com/proposal:1545/form
33. WLGE 51.375 German Literature and Cinema (change course)
   https://uml.curriculog.com/proposal:1557/form
34. WLSP.1030 Medical Spanish (change course)
   https://uml.curriculog.com/proposal:1558/form
35. WLSP.3130 Fieldwork in the Spanish Community (change course)
   https://uml.curriculog.com/proposal:1584/form
36. WLSP.4040 Cervantes (change course)
   https://uml.curriculog.com/proposal:1488/form

Motion to approve courses #2 - 36 by Art Mittler, second by Mary Kate Keyes. Approved (yes 6, no 0, abstain 0).

5. Discussion

   1. **Ten-Year Rule** – Christine Bryan, UG Admissions; State is offering free CC tuition for students over age 26. At the last meeting, Pauline Christakis and Angela Valvis spoke of the issue of students being accepted with transfer courses, and then departments rejecting courses. Nancy Ludwig mentioned if we don't accept a course, it is time and cost $1100 for the student; there are courses that might be able to be accepted. Mai Nguyen shared that depts review courses each year. Paula Haines asked if the committee could share with transfer coordinators a guideline for evaluating transfer credits. Mary Kate Keyes asked if the rule is UMass systemwide; it is not. Christine suggested starting with the major. Michelle Hunt suggested starting with Core Curriculum courses, as we want students to be current with their major and we could have more flexibility with Core. Kevin Petersen suggested we may need a new university-level policy; Start by asking all depts to identify their pain points. The committee does not want to have unintended consequences of working against our CC partners' completion rates. There was discussion of courses that are pre-requisites and courses that are not. The committee has personnel and process questions, including transfer coordination. The committee will continue the discussion.

   2. **Pre-Requisite requirements for upper-division courses** – Tabled.

Next UPC Meeting: Friday March 15, 2024 at 10:00-11:30am via Zoom
https://uml.zoom.us/j/7214001452?omn=95814855894

Meeting adjourned at 5:05pm.