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| **DEPARTMENT** | **Dec. 27- 30** | **Jan. 3- 6** | **Hours** |
| Academic Technology | Closed | Remote |  |
| Administrative Services | Closed | Remote | Open - 8:30 am- 5:00 pm- Working remote -1/3-1/6 |
| AANAPISI Center | Closed | Closed | Remote partial for any student concerns |
| Athletics | Open -12/27, 12/28, 12/29 | Open | Staff will be in-house for games/practices, student athlete services |
| Bellegarde Boathouse | Closed | Closed |  |
| Bike Shop & Outdoor Adventure | Closed | Closed |  |
| Budget & Financial Services | Closed | Remote |  |
| Career Services & Co-op Center | Closed | Remote |  |
| Cash Management Services | Closed | Remote |  |
| Centers for Learning, Advising & Student Success (CLASS) | Closed | Remote | All locations |
| Center for Program Evaluation | Closed | Closed | Staff will work fully remote |
| Chancellor's Office | Closed | Open |  |
| College of Fine Arts, Humanities & Social Sciences- Art, Criminal Justice, Cultural Studies, Economics, Education, English, Philosophy, Political Science, Psychology, Music, Sociology | Closed | English, Music - Open - All other depts Closed |  |
| World Languages | Open | Open |  |
| Controller's Office | Closed | Remote |  |
| Core Research Facilities | Open in both Olney & ETIC | Open in both Olney & ETIC |  |
| Department of Public Health | Closed | Closed |  |
| DifferenceMaker Central | Closed | Remote |  |
| Emergency Medical Services | Open 24 Hours | Open 24 Hours |  |
| Enrollment Management | Closed | Remote | Open - 8:30 am- 5 pm - Working remote 1/3-1/6 |
| Enrollment Events/Orientation | Closed | Remote | Open - 8:30 am- 5 pm - Working remote 1/3-1/6 |
| Enterprise Applications | Closed | Remote | Some staff may be in the office Jan 3-6 if necessary |
| Equal Opportunity and Outreach | Open (Remote) | Remote |  |
| Environmental Health & Safety | Open | Open | 7:30 am- 5 pm |
| Facilities | Open | Open |  |
| Financial Aid | Closed | Remote | Open - 8:30 am- 5 pm - Working remote 1/3-1/6 |
| Francis College of Engineering | Closed | Remote | Staff may/will work remote during the break for spring semester prep. |
| Labs remain open for research | Open | Open |  |
| Graduate Admissions & Recruiting | Open | Open |  |
| Graduate Student Services | Open | Open |  |
| GPS | Open | Open | 8 a.m. to 5 p.m. |
| GPS Online Faculty Development | Open | Open |  |
| Hazardous Materials Stockroom/Receiving (Olney Hall) | Open | Open | 8:30 am- 5 pm |
| Honors College | Closed | Remote |  |
| Hospitality and Event Services | Closed | Open | 8:30 am- 5 pm |
| Human Resources | Closed\* | Open | \*Some staff may work remotely |
| Information Security | Closed\* | Remote | \*on call for emergencies |
| Information Technology/CIO Office | Closed | Remote |  |
| Instructional Technology | Closed | Open |  |
| International Students & Scholars (ISSO) | Closed | Open | ISSO staff will work remotely during closing time in case of emergencies & Preparation SP23 |
| IT Service Desk | Closed | Open |  |
| Kennedy College of Sciences - Dean's Office; Biological Sciences; Chemistry; Miner School of Computer & Information Sciences; Environmental, Earth & Atmospheric Sciences; Mathematics & Statistics; Physics & Applied Physics) | Closed | Closed | Faculty, staff and students will require access to their labs and offices in Olney Science Center, Olsen Hall, Pinanski, Southwick Hall, and Dandeneau Hall to conduct their research.  Assistant Dean Stephen Norton will work with Facilities regarding the research labs and other facilities that need to be kept operational over the break. |
| Life Safety/Emergency Preparedness | Closed | Closed |  |
| M2D2 I-Hub | Open | Open |  |
| Main Telephone Line (978-934-4000) | Open | Open | 8:30 am-5 pm |
| MakerSpace | Closed | Open with limited hours |  |
| Manning School of Business | Closed | Closed | Note: we also have space in Cumnock Hall |
| Multicultural Affairs | Closed | Closed | Remote Partial for any student concerns |
| Network/Voice Services | Closed | Remote | on call for emergencies |
| New Venture Development | Closed | Closed |  |
| Office of Research Integrity | Closed | Closed | Some staff may work remotely, no plans to come to Wannalancit |
| Data, Analytics & Institutional Research | Closed | Remote |  |
| Office of Student & Family Support Services | Closed | Closed | Staff may work in office if GPS is open or remote if closed |
| Office of Technology Commercialization | Closed | Closed |  |
| Office Services/Mail Services/Central Receiving | Closed-12/26, Open 12/27-12/30 -8:30 am - 12:30 pm | Closed-1/2, Open 1/3-1/6- 8:30 am-5 pm | Mail Deliveries- Limited to Open Bldgs |
| Parking Services | Closed | Remote |  |
| Provost Office | Closed |  |  |
| Radiation Safety/Pinanski | Closed-12/26, On-call 12/27-12/28, Open- 12/29-12/30 | Open | 7:00 am -3:00 pm |
| Registrar's Office | Open/Remote | Remote |  |
| Research Administration | Closed | Closed | Some staff may work remotely, no plans to come to Wannalancit |
| Research Support Services | Closed | Closed | Some staff may work remotely, no plans to come to Wannalancit |
| Residence Life Office | Closed | Closed | Staff may work in Office if GPS is open or remote if closed |
| Riverhawk Shop | Closed 12/26, Open- Dec 27 -30 | Closed 12/31-1/2, Open 1/3-1/6 | 10:00 am- 3:00 pm |
| River Hawk Scholars Academy | Closed | Closed | Remote Partial for any student concerns |
| ROTC | Open -12/27, 12/28, 12/29 | Open |  |
| Solomont School of Nursing | Closed | Closed |  |
| Solution Center | Remote Services Only (Email/Phone Inquiries) | Remote Services Only (Email/Phone Inquiries) | Please call The Solution Center for current business hours. |
| Student Activities & Leadership | Closed | Open |  |
| Student Affairs | Closed | Open |  |
| Student Conduct | Closed | Open |  |
| Student Financial Services | Open (Remote with very limited staff) | Open | In office staff & remote for 1/3-1/6 |
| Study Abroad | Closed | Closed | 1-staff will work Thur & Fri in office if GPS is open or elsewhere if closed |
| Sustainability | Closed | Open | 8:30 am -5:00 pm |
| Systems Engineering | Closed | Remote | on call for emergencies 12/26-12/30; some staff may be in the office Jan 3-6 if necessary |
| Transportation | Closed | Closed |  |
| Tsongas Industrial History Center | Closed | Open |  |
| UCAPS | Closed-12/26, Open 12/27-12/30 -8:30 am - noon | Closed-1/2, Open 1/3-1/6- 8:30 am-5 pm |  |
| Undergraduate Admissions | Closed | Remote | 8:30 am- 5 pm - Working remote 1/3-1/6 |
| Undergrad admissions & advising (GPS) | Open | Open |  |
| University Advancement | Closed | Closed | Some Advancement Services staff will be picking up mail and processing gifts. |
| University Crossing Operations | Closed | Open |  |
| University Dining | Closed | Open | Crossroads cafe Open- 12/27-12/30-8 am- 6 pm Week of 1/3-1/6- Fox Dining Weekdays- 7 am- 7 pm Weekend 10 am - 7 pm , Starbucks - 8 am -4 pm, Crossroads Cafe - 8 am – 4 pm |
| University Police | Open | Open | University Police Offices with be staffed 24/7 |
| University Relations | Remote | Remote |  |
| UTeach Office | Closed | Open |  |
| Veteran's Services | Closed | Closed |  |
| Web Content | Remote | Remote |  |
| Web Services | Remote | Remote |  |
| Wellness Center | Closed | Open |  |
| Zuckerberg College of Health Sciences | Closed | Closed |  |